

TO: ASRC Energy Services and Subsidiary North Bound Slope Employees
FROM: AES HSET and HR Departments
SUBJECT: Client Implementation of Mandatory COVID-19 PCR Diagnostic Testing
DATE: November 6, 2020

Please be advised that many of our clients are implementing mandatory COVID-19 PCR Diagnostic Testing for northbound Slope travelers upon arrival in Anchorage or Fairbanks. This is a nasal swab test with rapid analysis used to diagnose active infection in people and will require individuals to get to the airport 3 hours prior to departure. Please see client-specific information and FAQs for additional information related to such testing available at <https://www.asrcenergy.com/covid/>

The need to quarantine away from home is both inconvenient and costly. To avoid traveling to Anchorage or Fairbanks and being denied boarding due to a positive COVID-19 PCR test, AES encourages **all out-of-state employees and Alaska residents that live off the road system** to take a COVID test before leaving their home area (no more than 96 hours before taking the mandatory COVID-19 PCR diagnostic test in Anchorage or Fairbanks). The Company will not reimburse for the pre-travel testing costs; however, if the pre-travel COVID test is negative (taken no more than 96 hours prior to the mandatory COVID-19 PCR diagnostic test) and the PCR airport test is positive, the Company will pay Company arranged quarantine costs including transportation from the airport to a hotel, room, and per diem while in quarantine. If an employee chooses to not conduct pre-travel testing, he or she is responsible for all quarantine costs; however, the Company will assist in providing a list of options for transportation, hotel, and meals. Please contact Human Resources for more specific information on reimbursable costs.

While FEHB requires COVID-19 tests to be authorized by a medical provider to be covered, many FEHB program carriers are waiving such requirements to reduce the burden of testing. Please check with your specific plan carrier on coverage based on your plan. The following are resources for locating a testing site in your area and/or remotely:

U.S. Dept of Health & Human Services: <https://www.hhs.gov/coronavirus/community-based-testing-sites/index.html>

LabCorp: <https://www.pixel.labcorp.com/at-home-test-kits/covid-19-test> Labs nationwide.

HealthQuilt: <https://www.healthquilt.com/>

Individuals turned away from boarding their North Bound Slope Flight due to testing positive must follow the directions on the AES COVID-19 PCR Testing Program Exit Instructions available at <https://www.asrcenergy.com/covid/>. Employees eligible to participate in the Sick Pay program should contact Human Resources to initiate an application. When possible, efforts will be made to coordinate a future work-over opportunity to cover days not covered by the Sick Pay Program.

If you have any questions regarding the information outlined within this memo or if you or a household member are diagnosed with the COVID-19, or if you have been exposed to the coronavirus, please notify your supervisor or Human Resources at (907) 334-1688, Option 7.