



COVID-19 Exposure Prevention Directive: Face Covering Requirements

DIRECTIVE: All employees at AES facilities and worksites across Alaska must adhere to the following Company exposure prevention measures beginning on 8/14/2020 to better align Company practices with client Covid-19 requirements. This directive is intended to also provide a unified and consistent set of requirements for employees to follow in Covid-19 exposure prevention for the entire AES workforce, no matter their location.

Face covers do not replace social distancing, but act as an additional measure that is intended reduce the spread of COVID-19. Personnel are expected to continue adhering to social distancing requirements and practice good hygiene (wash hands frequently)

Face coverings must be worn by Company personnel under the following circumstances:

- While traveling to/from work site(s) where there is more than one occupant in a vehicle
 - Examples include: multi-passenger busses, airplanes, vehicle cabs, etc.
- While in any common area of any building
 - Examples include: mess halls, offices, meeting areas, food preparation/collection areas, etc.
- Shared work spaces where 6ft physical distancing cannot be maintained by personnel
 - Examples include: multiple work stations in one office, cubicle work place configurations, personnel working in close proximity at a job

The face covering requirements above do not apply to the following circumstances:

- Lone workers, unless having to approach to within 6ft of another person
- Although encouraged, workers in large shared areas (such as a warehouse) are not required to use face coverings if they are able to maintain 6ft social distance between other personnel in the area
- Where direction has been provided by a licensed medical provider to specify medical reason(s) why the employee cannot safely wear a face covering, approval must be granted by Company representative

Requirements when using face coverings:

- Face coverings must:
 - Fit snugly but comfortably against the side of the face and extend from the bridge of the nose to under the chin, covering both nose and mouth entirely
 - Be secured to prevent unintentional removal (e.g. ties, ear loops or secured around the head)
 - Be able to be cleaned without compromising ability to function or deforming shape, or may be disposable type and then discarded after use
- Personnel should not to touch their eyes, nose, or mouth when removing their face covering and wash their hands before, and immediately after removing (whenever possible)
- Personnel are encouraged to use face coverings off the job as recommended by the State of Alaska and the Center for Disease Control