



ENI Alaska COVID-19 POLICY as of June 17, 2020

Preventive and response efforts to the COVID-19 virus situation are currently evolving quickly. The below Policy is effect as of June 17, 2020. It is likely to not address all details or every individual's personal situation. More information and clarity will be provided as the finer details are developed. Questions and clarifications can be directed to your supervisor, and who will work with the Anchorage Management Team. Exceptions to the following Policy (unless otherwise stated) require approval from Eni's Alaska Operations Manager, David Hart.

Eni Alaska is working closely with Eni headquarters, medical professionals, the State and other North Slope Operators to minimize exposure to the virus and the risk to all personnel on the North Slope. Further Policy changes are continuously being evaluated. As a result the information below is likely to change. The Anchorage Management Team will strive to keep all personnel at Eni's Alaska sites updated as often as possible.

This policy applies to all personnel at an Eni Alaskan site. Well Operations rotational and on-call personnel will be managed consistent with the philosophy described below, and managed by the Well Operations Manager, Stefano Pierfelici.

Policy Revisions:

This policy was updated June 17, 2020. All changes are highlighted in Purple.

Rev 5 – Issued June 17, 2020

Rev 4 – Issued May 26, 2020

Rev 3 – Issued April 24, 2020

Rev 2 – Issued April 3, 2020

Rev 1 – Issued March 21, 2020

Reference Documents:

[Eni Alaska Protective Period Plan_06-04-2020](#)

[Eni Alaska HM 10 Self-Quarantine Health Bulletin_06.05.2020](#)

[Eni COVID Travel Documentation for Critical Infrastructure Personnel](#)

[Eni Face Covering Procedure_04-20-2020](#)

[COVID Temp Monitoring Log](#)

[Eni Alaska COVID-19 Quarantine Memo 4-3-2020](#)

<https://ready.alaska.gov/form>

North Slope Quarantine Details and Requirements

Effective June 5, 2020, the State of Alaska approved Eni's Protection Period Plan addendum to allow for a 14-day self-quarantine at Eni's facilities on the North Slope. The Eni Alaska Protective Period Plan_06-04-2020 can be found here: N:\AKSlope\COVID-19\Policies, Procedures & Guidelines\Eni Alaska Protective Period Plan_06-04-2020.pdf.



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- Requirements for those traveling to Alaska:
 - IMPORTANT: All out of state personnel will be required to maintain their 14-day COVID self-monitoring logs prior to travel to Alaska.***
 - Personnel traveling to an Eni operated location on the North Slope from outside Alaska are required to move directly to their destination.
 - Personnel may be required to complete a *SOA Travel Declaration Form* upon arriving in Alaska. This form can be completed electronically by following the web address below:
<https://ready.alaska.gov/form>
 - If the form requires a “quarantine address” Eni personnel are to enter **Eni Alaska: Nikaitchuq** or **Eni Alaska: Oooguruk**, as applicable. If overnighing in a hotel in Anchorage before traveling to the North Slope, the hotel is *not* to be listed as a quarantine location.
 - If necessary, personnel traveling to Alaska may overnight in Anchorage before traveling to the North Slope. However, personnel must continue to comply with the quarantine requirements of Health Mandate #10 while in Anchorage:
 - Eni is encouraging individuals to use the Aspen Hotel as they are still offering a discounted rate. Eni will no longer be covering hotel costs.
 - Individuals are to use Eni’s shuttle bus and must travel directly to/from the airport to the hotel with no stops in between. To organize transportation to/from the airport (in Anchorage), please contact our shuttle bus driver at (907) 957-2773.
 - Utilize local delivery services for food or other purchases.
 - Personnel traveling from outside Alaska will be subject to the additional protective measures outlined in this document for the flight from Anchorage to Eni’s North Slope facilities and the first 14 days on the North Slope. Personnel who leave Alaska after their hitch will be required to follow these protective measures again the next time they arrive in Alaska.
- Requirements for those completing a 14-day protective period at Nikaitchuq or Oooguruk:
 - Maintain social distancing (6’ minimum) and utilize facial coverings, as described in the Eni Face Covering Procedure_04-20-2020 [N:\AKSlope\COVID-19\Policies, Procedures & Guidelines\Eni Face Covering Procedure_04-20-2020.pdf](#) and summarized on Page 6.
 - In public spaces: Always wear a facial covering and maintain social distancing
 - At work: Maintain social distancing to the greatest extend possible, recognizing some tasks may not allow for it. Incorporate social distancing into pre-job planning with team members (i.e., area wipe downs, body positioning, job sequencing, etc.)
 - Utilize Personal Protective Equipment (PPE) as required. At a minimum, facial coverings and disposable gloves must be worn in locations that involve any shared use, to include:
 - Aircraft (disposable gloves optional)
 - Food service areas
 - When using shared tools or equipment (work gloves are an acceptable alternative to disposable gloves when appropriate for the task)
 - In camp, personnel completing their 14-day protective period:



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- Are not required to wear disposable gloves or facial coverings in their assigned room
- May collect their food from the cafeteria, but must eat in their assigned room, not in public areas (social distancing during lunch at worksites is acceptable and required)
- May not use common areas (gym, lounge, game room, etc.). Follow on-site instruction for alternative designated smoking areas.
- Will not receive standard housekeeping service. Housekeepers shall:
 - Not enter individuals rooms for the duration of their 14-day protective period
 - Provide fresh towels and bedsheets for individuals to change themselves, as well as repository for dirty sheets and towels
 - Provide cleaning supplies necessary for individuals to clean their room
- Must document personal health:
 - Monitor body temperature twice daily with a **personal** thermometer. Eni will have a limited supply of thermometers available for individuals who do not have their own.
 - Maintain a log to document body temperature and COVID-19 symptoms. Submit the log to the NOC clinic when the 14-day protective period is complete.
 - Immediately stop work and contact the NOC clinic if experiencing symptoms consistent with COVID-19 (cough, shortness of breath or difficulty breathing, chills, muscle pain, sore throat, new loss of taste or smell, or temperature is greater than 100.3 °F/37.9 °C).
- May not travel outside Eni operated facilities prior to the expiration of the 14-day protective period.
- Must comply with the protective period plan for the duration of stay and if less than 14-days in Alaska must follow the same arrival requirements for departure.
- Follow any state or task-specific precautions, as applicable in each field, to ensure the safety of all personnel (i.e., food service requirements, personal interaction, camp requirements, workplace requirements, common-use area requirements, etc.)
- The protective period plan does not apply to any personnel who have remained in Alaska for the immediately preceding 14-days prior to travel and conducted intrastate travel. However, Alaska residents will be subject to the 14-day protective period plan if:
 - You have someone that comes up from out of state (family, friends, etc.) and they stay with you in your own home.
 - Alaska residents leave the state for personal travel, family emergency, etc.
- To continue to maintain Eni's isolation efforts, individuals are still required to use Eni's shuttle bus when parking personal vehicles at the Anchorage airport. To organize transportation to/from the airport parking lots, please contact our shuttle bus driver at (907) 957-2773.
- Anchorage office based personnel that may be required to travel to site to perform their job functions are required to maintain a 14-day self-monitoring log prior to travel and have available at the airport.
- Access to site for any personnel from outside the USA or not holding a permanent position for Eni on the North Slope, will need to be approved by the Alaska Operations Manager and Alaska SEQ Manager in order to bypass the 14-day quarantine in Anchorage before mobilizing to site.



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- ESS Kitchen and Housekeeping Staff (traveling to Alaska) are not eligible to bypass the 14-day quarantine in Anchorage.
- Reimbursement for quarantine wages (hotel/per diem) are no longer in effect, unless approved by the Alaska Operations Manager for individuals not eligible to bypass the 14-day quarantine in Anchorage.
- ESS Kitchen and Housekeeping Staff will continue to be eligible for reimbursement wages (hotel/per diem)

Requirements to Come to Site

- Personnel may travel outside of Alaska within the USA on their R&R but will be required to complete a 14-day quarantine on-slope immediately upon arriving to site.
- Access to site for all personnel who are outside of the USA at any time after March 20th, will be managed on a case by case basis. They must have approval from the Alaska Operations Manager before mobilizing to site. All Eni Employees in this position should contact their onsite supervisor. All other personnel in this situation should contact their employer to determine steps forward. They will be subject to quarantine mandates and perhaps other requirements prior to travel to the NS.
- All personnel must maintain a daily health log for the entire two weeks prior to coming to site. If they are offsite for less than two weeks or did not know they were going to site two weeks prior, they only need to maintain a daily log for the time they are off shift or from when they knew they were going to site. Health Logs will need to be presented to board the flight to the slope. A daily health log can be kept in any format but must include any symptoms and a daily temperature reading. Eni recommends the following form be used for self-assessments:
<http://dhss.alaska.gov/dph/Epi/id/SiteAssets/Pages/HumanCoV/nCoVTempMonitoringLog.pdf>
- All personnel must have a Beacon Screening Pass when entering site for the first time per rotation. Beacon screenings are available at LRS in Deadhorse or at the Ted Stevens Anchorage International Airport. Screenings administered by a Beacon PA to include: verification of daily health log, answer screening questionnaire, temperature check, visual assessment for any symptoms. Once approved to enter site, Eni's relying on self-monitoring/screening.
- Personnel driving vehicles to stay/complete work at an Eni site must have prior approval from the Production Superintendent or Company Man. Upon arriving at site, they will go immediately to the NOC camp and call Security (907 670 8631). They must stay inside their vehicle unless instructed to do otherwise by security. Security will meet them at their vehicle, check they have a medical clearance card.

Rotational Schedules

- Managers and Field Supervisors have been given approval to return to a normal work schedule as soon as reasonably possible.
- Vacation plans during this time will be managed on a case by case basis and will need approval/re-approval from the:
 - Production Superintendent for Eni Operations and Maintenance Direct Employees/Embedded contractors



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- Well Operations Manager for Well Operations staff
- Individual's employer for all other site personnel
- Personnel will only be able to stay at site within the confines of Eni's fatigue management policy. The Eni's fatigue management policy can be found here:
<http://epsp/sites/HSEQ/IMS/Procedures/Safety/Fatigue%20Management.pdf>
- Positions that have been working remotely have been approved to return to site.
- Personnel can elect not to return to site (due to risk factors, family care, etc.). Every effort will be made to keep their position available for when they are able to return.

Anchorage Quarantine Details & Requirements – Still in effect for ESS Staff and those not eligible to bypass the 14-day quarantine in Anchorage.

- All personnel requiring quarantine must complete a 14-day quarantine in Alaska in accordance with the Alaska Governor's COVID-19 Health Mandate including Mandate 010.
- All personnel must maintain a daily health log for the entire two weeks prior to coming to site. This will need to be presented to board the flight to the slope. A daily health log can be kept in any format but must include any symptoms and a daily temperature reading. Eni recommends the following form be used for self-assessments:
<http://dhss.alaska.gov/dph/Epi/id/SiteAssets/Pages/HumanCoV/nCoVTempMonitoringLog.pdf>
- A limited supply of thermometers is available from the Anchorage office. If you need one please contact your supervisor.
- The following will be covered by the employers during quarantine (for workers who live outside of Alaska and are required to quarantine in Anchorage):
 - Transportation to/from the airport to accommodation in Anchorage
 - Contractors will be paid a flat per-diem
 - Hotel room (Aspen Hotel, unless prior approval/ alternative direction is given by your employer)
- Personnel may stay with family/ friends while in quarantine, instead of in a hotel. In this case they will receive a per-diem and where possible transportation to/ from the airport within Anchorage
- Daily medical checks are required and will be conducted by Beacon. For those staying at the Aspen Hotel they will occur between 9:00am and 10:30am at each individual's room. Individuals are still required to keep a Daily Health Log. Beacon hospitality contact number (907-375-4328) for Anchorage Hotel Screenings. It is the responsibility of the contractor company management to inform Beacon when they will have employees quarantining at one of the hotels beacon conducts in person daily checks.
- To minimize exposure during quarantine personnel should avoid public transport (Lyft, Uber, Taxis, buses, etc.) and organize to have food, groceries and other purchases delivered. Details on how to do this and other helpful tips can be found in the Eni Alaska Covid-19 Quarantine Memo 4-3-2020.
- During quarantine personnel may engage in outside activities (walk, run, ski, etc.) as long as you avoid public places and social gatherings of any size.



- Personnel are only required to call the Beacon PA at (907) 375-4316 if they have a temperature (>100.3 °F/37.9 °C) or any symptoms of Covid-19. If no one answers the phone, please leave a voice mail and contact your supervisor. Your supervisor will get in contact with Eni to get you the required support.
- To organize transportation to and from the airport (within Anchorage) please contact our shuttle driver on (907) 957-2773. Transportation can only be guaranteed for those staying at the Aspen Hotel but support of other location should be available with sufficient notice.

Anchorage Office Requirements

- All individuals permanently assigned to the Anchorage Office have been approved to return and provided the Return to Office Instruction from HR to include the required online training and access to the “CheckIn2Work” health screening APP.
- If you are based on the slope, but need to come in to the Anchorage office, please contact your supervisor. Supervisors will need to request approval from the Anchorage Operations Manager and Anchorage SEQ Manager to ensure any quarantine requirements are completed.
- If you are traveling from outside Alaska to the Anchorage office, you will need to request approval from the Anchorage Operations Manager and Anchorage SEQ Manager prior to travel to ensure COVID testing and/or quarantine requirements are completed.
- All approved visitors are required to fill out a health questionnaire at the front desk and daily temperature screening. You will not be allowed access if your temperature is > 100.3 °F/37.9 °C.
- All individuals are required to maintain social distancing while in the office and wear a face covering.

Facemasks Requirements

- Face coverings must be worn:
 - On all flights. Individuals can wear their own cloth face covering. Alternatively, KN95 masks are available and provided to all Eni personnel at the Beacon Screening Checkpoint at the Ted Stevens Airport. To reduce exposure risk, masks are required to be donned immediately and worn to the individual’s final destination.
 - All common areas of buildings, camps and offices when distancing is not feasible
 - Personnel with common interactions with others (e.g catering)
 - All non-embedded visitors to control rooms or other shared workspace locations
 - By all drivers and passengers in vehicles with more than one occupant
 - While traveling on shuttles, buses or other transportation associated with work
 - By members of work crews that cannot achieve social distancing on the job
 - During meetings where people are assembled, when social distancing is not feasible
 - In dining areas and spike rooms while gathering food/supplies. Personnel are encouraged to take meals away for consumption.
- Face coverings are not required in the following situations:



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- Lone workers unless they encounter another person/work crew and cannot achieve social distancing
- Operations personnel working alone in plant or drill sites (unless there is an encounter or meeting with another person)
- It is acceptable to remove facial covering for the purposes of eating if other precautions are followed such as social distancing, handwashing and safe handling of the facial cover and food
- More information including how to use, procure and make a face covering can be found in Eni's Face Covering Procedure.

Social Distancing Requirements at Site

- Individuals are to maintain a distance of 6ft from each other wherever possible.
- Personnel have been asked to eat in their room whenever possible to minimize exposure to others. Individuals must put food waste in the common food waste trash cans.
- Staged meal hours have been implemented to allow personnel to maintain social distancing when collecting food and if they need to sit in the dining rooms during meal times.
- Use of hand sanitizer and gloves must continue to be strictly adhered to in all dining rooms. It is recommended that personnel use hand sanitizer and put on gloves at the entry to the dining room.
- People should avoid congregating in small rooms tight areas.
- Where possible, meetings should be held by telephone/ conference call.
- Meetings in small rooms should be avoided. People should sit at least 3-6ft apart from each other during meetings where possible.
- Safety stand downs and other essential large group communications will be conducted in small groups (e.g. Supervisors will be briefed in one small meeting and then Supervisors will brief their teams in a second small meeting).
- All training and non-essential workshops are to be canceled.
- It is recommended that immediately prior to the start of every meeting individuals wash their hands or use hand sanitizer.

Transportation to the North Slope

- Commercial flights with Alaska Airlines will be used to transfer personal between Anchorage and Deadhorse. These flight will not being stopping in Fairbanks or Utquiagvik/ Barrow.
- Personnel are allowed to utilize commercial intrastate travel options without resulting restrictions.
- Personnel transportation to and from the airport (within Anchorage) is available via Eni's dedicated shuttle driver by contacting (907) 957-2773. To minimize exposure, Eni has an assigned shuttle with the same driver and the shuttle is routinely cleaned and disinfected after each transit.
- Personnel must wear a face covering on all flights (see face covering section above for more details). Face masks will be provided by Beacon at the airport screening to all North Slope travelers before getting on the flight.



- The current process for making flight arrangements will remain unchanged
- Personnel are still encouraged to fly with carry-on baggage only to Deadhorse.
- Per CDC guidance, the exposure risk of handling luggage is low, therefore Eni has discounted decontaminating luggage prior or quarantining bags at NOC, unless requested.

Transportation of Sick Personnel at Site

- If a person is feeling ill, they must notify their supervisor and immediately notify the PA on site
- The PA will evaluate appropriate treatment necessary, and provide direction to the ill individual
- If the need arises to transport a passenger to NOC from remote sites, the NOC PA will consult with the Security Captain and/or the Logistics Supervisor to collaborate on the equipment available to be used, the timing and any other precautions that need to be taken
- At no time will an ill person arrange for their own travel. This is STRICTLY forbidden
- The level of PPE will be determined by the NOC PA based on their evaluation of the employee

Deliveries and Pickups to/from Site

- For all site deliveries, the delivery driver shall remain within their vehicle except:
 - In the case of emergency
 - When necessary to offload diesel/chemicals
 - To strap/unstrap load (this is to be completed when no other personnel are within 6ft of the vehicles vicinity)
 - To use the pallet jacket to move loads to the back of the truck for food deliveries
- Communication should be via phone/ radio vs through an open vehicle window whenever possible
 - Paperwork should not be exchanged. Alternatively, the terms of deliveries can be temporarily agreed to via text/ phone/ radio, and then finalized by exchanging paperwork by email after. If paperwork must be exchanged, it is recommended personnel are to receive it wearing fresh gloves. They are then to sanitize paperwork before disposing of gloves and washing hands

Policy, Procedures & Information Communicated on March 18, 2020 Still in Effect

The following information communicated March 18, 2020 is still effect, or corrected based on the most current information.

Potential COVID-19 Case Management

1.1 What is the protocol if someone at site develops COVID-19 symptoms?

- Individual to call PA immediately
- PA will assess individual and quarantine individual to their room* if they have confirmed symptoms. The PA will test for Influenza- A.
- PA will work with NS medical director to determine if individual needs to be removed from site



- Individual will return to work once they have recovered or will be removed from site if deemed necessary by NS medical director and PA.

* [According to the CDC](#) the virus is spread mainly via person-to-person contact. That is people coming in close contact (less than 6ft) with respiratory droplets produced from coughs/ sneezes. It can also possibly be transferred by people touching their face after touching a surface that has the virus on it. Based on this information, individuals who potentially have the virus can be safely quarantined in their rooms without infecting others at site, as it is not believed to be transferable via HVAC/ ventilation systems.

1.2 When will someone be removed from site?

- The PA and NS Medical Director will determine if someone needs to be removed from site based on the CDC, US/World Health Organization Guidelines.
- Current site protocol is to remove personnel with Influenza-A and similar contagious diseases such as COVID-19 from site as soon as practical.

1.3 Will individuals be transported off site if they are suspected to have contracted the COVID-19 virus?

- Yes, if the PA and NS Medical Director determines it to be necessary.
- The PA and NS Medical Director will determines if someone needs to be removed from site based on the CDC, US/World Health Organization Guidelines.

1.4 How will individuals suspected of having COVID-19 be transported off site?

- The PA and NS Medical Director will determines if someone need to be removed from site based on the CDC, US/World Health Organization Guidelines.
- If someone needs to be removed from site in relation to the COVID-19 virus, they will be medevac'd by Guardian Air.
- Guardian Air is prepared to safely transport all patients suspected of suffering symptoms of COVID-19.

1.5 Is the PA able to test for COVID-19 at site?

- Currently PA's can collect samples for testing in Anchorage. Test results may take up to 5 days.

1.6 Will individuals who are suspect/ confirmed to have COVID- 19 be quarantined somewhere else on the North Slope/ Site other than at the Eni Camps?

- At this stage, individuals will be quarantined to their room.
- Beacon has developed a mass quarantine plan for the North Slope. This will be executed by the State of Alaska if required.

1.7 If someone is confirmed to have COVID-19 what will be done about the people who were in contact with prior?

- To minimize the exposure to the virus, as soon as someone shows symptoms of the virus they will be quarantined. Note: [according to the CDC](#) people are most contagious when they are the sickest. The



disease can be transmitted prior to a person showing symptoms but this is not thought to be the main way the virus is spread.

- In the case someone at an Eni site on the North Slope is confirmed to have contracted the virus, the State of Alaska will lead the response effort. Eni will work closely with the State to prevent further exposures.

1.8 Has anyone shown symptoms or contracted COVID-19 at any Eni North Slope location?

- As of 6/17 there have been no known or suspected cases of COVID-19 at any ENI location on the North Slope.
- As far as Eni is aware, there one known cases of COVID-19 on the North Slope as of 6/17.
- As of 6/17 there are 696 confirmed cases of COVID-19 in Alaska.

Preventative Measures

2.1 Are there any changes to meeting requirements?

- Where possible, meetings should be held by telephone/ conference call.
- Meetings in small rooms should be avoided. People should sit at least 3-6ft apart from each other during meetings where possible.
- Safety stand downs and other essential large group communications will be conducted in small groups (e.g. Supervisors will be briefed in one small meeting and then Supervisors will brief their teams in a second small meeting)
- All training and non-essential workshops are to be canceled (if they have not been already)
- It is recommended that immediately prior to the start of every meeting individuals wash their hands or use hand sanitizer.
- Further changes are currently being evaluated and may be implemented as the situation evolves.

2.2 What is being done to maximize social distancing?

- Individuals are to maintain a distance of 3-6ft from each other wherever possible.
- Staged meal hours have been implemented to allow personnel to sit 3-6ft apart during meal times.
- Use of hand sanitizer and gloves must continue to be strictly adhered to in all dining rooms. It is recommended that personnel use hand sanitizer and put on gloves at the entry to the dining room.
- Personnel have been asked to eat in their room whenever possible to minimize exposure to others. Individuals must put food waste in the common food waste trash cans.
- People should avoid congregating in small rooms tight areas.
- We are currently in the process of evaluating site positions, which could be worked remotely.
- Further changes are currently being evaluated and may be implemented as the situation evolves.

2.3 Can most at-risk individuals choose not to go to site?

- Eni will support anyone one with the following risk's factors decision to not travel at this time:
 - Cardiovascular Disease



- Diabetes
- Chronic Respiratory Disease
- Abnormally high blood pressure
- Cancer
- Known immunocompromised state
- Over the age of 60
- Providing care for ill family members
- Personnel who have any of these risk factors (or other concerns) should contact their company supervisor to determine how to cover their shift.

2.4 Will non-site critical position start working remotely?

- Positions that have been working remotely have been approved to return to site.

2.5 Will Eni be changing the rotation schedule of Eni employees and embedded contractors?

- Managers and Field Supervisors have been given approval to return to a normal work schedule as soon as reasonably possible.

Traveling to Site

3.1 Is there any restriction on who can come to site?

- Personnel cannot come to site if they have:
 - Not maintained their daily health log for past two weeks
 - Not been approved to bypass the 14-day Anchorage quarantine requirement
 - Shared a household or been in close contact with anyone who has traveled outside of Alaska in the last two weeks
 - Contact with someone who has or is suspect to have the COVID-19 virus
 - A temperature above 100.3 °F/37.9 °C
 - Failed the screening at the Anchorage airport or North Slope check points

3.2 Is there any screening to prevent people with COVID-19 coming to site?

- All individuals flying to Prudhoe Bay are currently being screened in Anchorage prior to boarding the plane. Individuals will not be able to board the plane if they have not passed screening.

3.3 What do you do if you do not pass the screening?

- If you do not pass the screening, please contact your supervisor immediately and follow Beacon's recommendations on next steps.