



COPA COVID-19 PROTECTIVE PERIOD PLAN

Background:

In response to address SOA Health Mandate #10, ASRC Energy Services (AES) implemented a proactive 14-day quarantine process on March 25, 2020, for all North Slope personnel who were outside the State of Alaska within 14 days of their travel to the North Slope. This proactive process was included in our AES COVID-19 Pandemic Action Plan submitted to the State of Alaska on March 24, 2020, which meets or exceeds CDC and State of Alaska guidance for critical infrastructure workers. The following *Protective Period Plan* includes all protective measures required and defined by the State of Alaska as “working while in quarantine.”

AES shares the stated goal of Health Mandate #10, which is “to flatten the curve and prevent the spread of the virus.” Since the original AES COVID-19 Pandemic Action Plan there have been no Covid-19 positive cases with AES employees. We believe the measures implemented by the state and industry have resulted in significant progress to flatten the curve.

It was prudent to act aggressively in the earlier stages of the pandemic, and we believe our initial and sustained actions have kept Covid-19 out of North Slope Producers assets and allowed critical infrastructure to remain operational. Much has changed since the State of Alaska and AES initiated their pandemic responses. Testing has become more available and on a more rapid timeline, PPE has also become more available, and the infection rate curve has been flattened. Conoco Phillips Alaska (COPA) and AES have developed a robust strategy that gives us the ability to manage risk and tactically respond to Covid-19 cases on the North Slope. Meanwhile, agencies, governments, communities and industries have continued to develop mitigation measures (i.e., facemasks on commercial airlines, pervasive emphasis on hygiene and social distancing) and many communities are in the process of re-opening for business. COPA, along with AES, intend to take the next step to responsibly and effectively manage our operations by transitioning from an Anchorage-based quarantine practice to reliance on the alternative protective measures that have been developed. Many of these alternative protective measures have already been implemented, and they apply to all personnel. Some measures specific to travelling personnel are new and are adopted in this plan addendum.

Effective Date:

May 21, 2020

Justification:

At the onset of the pandemic, COPA’s North Slope camps and clinics were not adequately equipped to address Covid-19-related issues. To help ensure workers travelling to the North Slope did not have COVID-19, COPA and AES implemented policies that required all personnel to have been in safe-holding in Alaska for at least two weeks, pass a health screening

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questionnaire, and pass a temperature check. In the event an individual had traveled out of state during the two weeks before traveling to the North Slope, they were required to undergo a 14-day quarantine in Anchorage, then pass the same health screening and temperature checks before boarding the aircraft.

COPA later implemented the same 14-day quarantine policy for those who utilized commercial modes of travel within the state. COPA's intrastate policy exceeded the requirements of Mandate 12 for critical infrastructure personnel. While these measures were appropriate in the early stages of the pandemic, AES now believes that we can modify them and still achieve the goal of minimizing the chances of transmitting COVID-19 to our onsite North Slope workforce.

Most personnel in quarantine are field-based workers and are unable to follow Mandate #10's recommendation to "work from home" while in quarantine. Those who live or travel out of state are then faced with the decision to either travel as they regularly do for their time off before returning to Alaska and repeating the quarantine process or finding a place to stay in Alaska before returning to the North Slope for their next hitch.

Our initial plan to quarantine in Anchorage provided the time necessary to prepare alternative protective measures and flatten the curve. However, it is not a long-term, sustainable model, and we believe we are now in position to change the process by which we protect all our critical infrastructure personnel. Implementing this new process will also address the needs of our workforce regarding severe schedule impacts, chronic stress, loss of family time, fatigue management, and general morale issues due to the accommodations necessary to meet the quarantine requirements for those who have traveled out of state.

Due to the success of robust planning, procurement, communication, and implementation efforts over the past two months, COPA and AES is changing the emphasis of our *Plan for Maintaining Critical Infrastructure* from quarantine in Anchorage to a proactive reliance on alternative protective measures and screening to protect against virus transmission. The isolated nature of our assets and our ability to control access to those areas allows us to stringently protect our personnel and those around us. Multiple formalized plans are in place for health screenings, facial coverings, social distancing, Higher Risk Employee management, and Person Under Investigation/Close Contact care, among others. Combined with COPA and AES efforts to safely operate COPA's North Slope assets with reduced headcounts and activity levels, we are well prepared to protect our personnel and operations on the North Slope.

COPA continues to investigate the potential to conduct rapid screening of personnel with antibody or viral test methods prior to travel to the North Slope facilities.

Plan Addendum:

The specifications below describe necessary safeguards to mitigate the risk of exposure among our employees, as well as process changes to provide for a 14-day protective period at Alpine or



Kuparuk instead of quarantine in Anchorage. These changes ensure the ongoing safety of all North Slope personnel while lessening the impact of quarantine requirements.

1) Requirements for those traveling to Alaska:

- a. Personnel travelling to a COPA-operated field on the North Slope from outside Alaska are required to move directly to their destination and follow the plan as detailed here to comply with Health Mandate #10 and COPA's *Plan for Maintaining Critical Infrastructure*.
- b. If necessary, personnel traveling to Alaska may overnight in Anchorage before traveling to the North Slope. However, personnel must comply with the quarantine requirements of Health Mandate 10 while in Anchorage and must travel directly from the airport to the hotel with no stops in between and must travel directly back to the airport from the hotel the next day with no stops.
- c. Personnel may be required to complete a SOA Travel Declaration Form upon arriving in Alaska. As this plan does not call for a quarantine, if the form requires a "quarantine address" COPA and AES personnel will enter ConocoPhillips Alaska: Alpine or ConocoPhillips Alaska: Kuparuk, as applicable. If overnighiting at a hotel in Anchorage before traveling to the North Slope, this hotel is not to be listed as a quarantine location.
- d. AES may reinstitute Anchorage based quarantine in the future
- e. Personnel travelling from outside Alaska will be subject to the additional protective measures outlined in this document for the flight from Anchorage to the North Slope destination and for the first 14 days on the North Slope. Personnel who leave Alaska after their hitch will be required to follow these protective measures again the next time they arrive in Alaska.

2) Requirements for those completing a 14-day protective period at Alpine or Kuparuk:

- a. Maintain social distancing (6' minimum) and utilize facial coverings appropriately (as described in the COPA Face Covering Procedure):
 - In public spaces: Always wear a facial covering and maintain social distancing
 - At work: Maintain social distancing to the greatest extent possible, recognizing some tasks do not allow for it. Incorporate social distancing into pre-job planning with team members (i.e., area wipe downs, body positioning, job sequencing, etc.)
- b. Utilize Personal Protective Equipment (PPE) as required. At a minimum, disposable gloves and a facial covering must be worn in locations that involve any shared use, including:
 - Aircraft
 - Food service areas



- When using shared tools or equipment (work gloves are an acceptable alternative to disposable gloves when appropriate for the task)
- c. In camp, personnel completing their 14-day protective period:
- Are not required to wear disposable gloves or a facial covering in their assigned room
 - Must eat in their assigned room, not in public areas (social distancing during lunch at worksites is acceptable and required)
 - May not use common areas (gym, lounge, game room, etc.)
 - Will not receive standard housekeeping service. Housekeepers shall:
 1. Not enter the room of personnel for the duration of their 14-day protective period
 2. Provide fresh towels and bedsheets for personnel to change themselves, as well as a repository for dirty sheets and towels
 3. Provide cleaning supplies necessary for personnel to clean their room
- d. Must document personal health:
- Monitor body temperature twice daily with a personal thermometer or by utilizing the morning and evening temperature screenings
 - Maintain a log to document body temperature and any Covid-19 symptoms. Submit the log to the clinic, or designee when the 14-day protective period is complete
 - Immediately stop work and contact the clinic if experiencing symptoms consistent with COVID-19 (cough, shortness of breath or difficulty breathing, chills, muscle pain, sore throat, new loss of taste or smell, or temperature is greater than 100.4 F)
- e. May not travel outside COPA operated facilities prior to the expiration of the 14-day protective period.
- f. Must comply with Protective Period plan for the duration of stays of less than 14 days in Alaska and follow requirements of 1(a) and 1(b) for departure
- g. Follow any other site or task-specific precautions, as applicable in each field, to ensure the safety of all personnel (i.e., food service requirements, personal interaction, camp requirements, workplace requirements, common-use area requirements, etc.)

This plan does not apply to personnel who have remained in Alaska for the immediately preceding 14 days prior to travel and conducted intrastate travel. It will remain in effect until AES Management and the COPA Crisis Management Team (CMT) determines it is no longer necessary based on consideration of federal, state, and local mandates, as well as an analysis of COPA business operations.